



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

University Grants Commission of Bangladesh

Agargaon, Sher-e-Banglanagar, Dhaka-1207

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বাহক/কুরিয়ার মারফত



Ref : UGC/Admn/1(502)/2013/ ৪৩২৭

Dated : 07 October 2018

Office Order

The Authority of the University Grants Commission of Bangladesh is pleased to grant Md. Amirul Islam Shaikh Deputy Director, Private University Division, University Grants Commission of Bangladesh 15 (Fifteen) days Ex-Bangladesh leave (Earned Leave) with effect from 23-12-2018 to 06-01-2019 (or the date of departure) for his personal visit in India.

2. Relating to his visit following terms and conditions will apply:
- the period will be treated as Earned Leave on full average pay;
 - during the period, his salary and allowances will be paid in Bangladeshi currency as in the usual manner;
 - University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh shall have no financial liability in this regard;
 - after returning home, he must join UGC immediately on the due date as per usual norms/practice

By order of the authority,

Md. Fazlur Rahman
07/10/2018

Md. Fazlur Rahman
Deputy Secretary (Admn.)
Phone : 88-02- 8181581 (Off)
Email: mfr.ugcb@yahoo.com

To

Md. Amirul Islam Shaikh
Deputy Director
Private University Division
University Grants Commission of Bangladesh
Agargaon, Dhaka- 1207.

Copy to (UGC):

- Secretary, UGC, Dhaka.
10. Director (Finance & Accounts/Planning & Development/Research Support & Publication/Public University/ Private University/IMCT/SPQA/Public Relation /GS & Estate Division), UGC, Dhaka.
- ✓ 11. System Analyst, IMCT Division, UGC, Dhaka (for uploading in the UGC website).
12. Deputy Secretary (Private Secretary) to the Chairman, UGC, Dhaka.
- 13-14. Personal File/Master File.

Copy to (other offices) :

- H. E. High Commissioner of India to Bangladesh, High Commission of India, Dhaka.
House No. 2, Road No.142, Gulshan-1, Dhaka.
- Director General, Passport and Immigration, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Immigration and Customs, Benapole and Darshana.

Bakchi
07.10.2018

Rekha Rani Bakchi
Senior Assistant Secretary (Admn.)

Tahmina Rahman
8/10/18